

OverDrive audiobooks for mp3 players & iPods

Note: use the iPod app handout for iPod Touch

Step 0: Get a library card and a PIN

- See library staff if you need a PIN for your library card.

Step 1a: Install OverDrive Media Console

You will need to install OverDrive Media Console on your computer in order to transfer audiobooks.

- Go to app.overdrive.com.
- Download and install OverDrive Media Console for your computer.

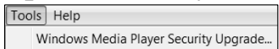
Step 1b: Check your software

You will need:

	<i>PC computer</i>	<i>Mac computer</i>
<i>iPod</i>	<ul style="list-style-type: none">• Latest version of iTunes• Windows Media Player 9 (or newer)• iPod must be formatted for use with your computer and set to <i>Manually Manage Music</i>	<ul style="list-style-type: none">• Latest version of iTunes• iPod must be formatted for use with your computer and set to <i>Manually Manage Music</i>
<i>mp3 player</i>	<ul style="list-style-type: none">• Windows Media Player 9 (or newer)	<ul style="list-style-type: none">• Latest version of iTunes• Note: mp3 format only (not WMA format)

PC (Windows) computer users:

You will need to run a one-time security upgrade for Windows Media Player.

- Open the newly installed OverDrive Media Console program on your computer
-  Go to **Tools** → **Windows Media Player Security Upgrade**.
- Follow the directions on your screen.
- If this does not work, open Internet Explorer and use the link bit.ly/pplwmp.

iPod users:


To set your iPod to Manually Manage Music (*directions from help.overdrive.com*):

- Open iTunes.
- Connect your Apple device using the USB cable.
- Select your device from the upper right-hand corner of the iTunes window.
- Check the **Manually manage music and videos** box in the “Summary” screen.
- Click **Done** in the upper right-hand corner.





Note: If you disable the “Manually manage music...” setting and then sync your Apple device with iTunes, you may lose the items you have manually transferred.

Step 2: Find a book!




- Go to dbooks.wplc.info on your computer.
- **Sign In** in the top right corner.
 - *Your library's name:* type in “Platteville” (or your home library).
 - *Your library card number:* this is the 14-digit number on the back of your library card (no spaces).
 - *PIN/Password:* see library staff if you need a PIN for your library card.
 - Signing in now makes checking out easier, but you can search without being signed in.

-  Use the *search* option in the top right to search for books by author, title, or subject.
- Use the menu options across the top of the screen to browse for books by genre.
- Click the *Show me...Available Now* option in any search to find books with no waiting list.



-   Click **Borrow** to check out an available title.
-   Click **Place a Hold** to be on the list for a checked out title.
- You may have up to ten items checked out at a time.
- If you don't know if your device will play mp3 or WMA audiobooks, visit overdrive.com/drc.

Step 3: Download and transfer your book

- Make sure you have already installed the OverDrive Media Console.
-  Download your audiobooks.
-  If prompted, open your file with OverDrive Media Console.
- Your computer will also need to create a folder to store your audiobook files.
 - Click the **OK** button to use the location suggested by the program.
 - **OR** click the **Browse...** button to choose your own location.
- Choose which part(s) to download and click the **OK** button.
 - You can see how much you have left to download at the bottom of the window.
- After you have finished downloading your audiobook, you are ready to transfer the file to your device.
 -  Click the **Transfer** button on the menu.
 - Make sure your device is connected to your computer via USB cable and click the **Next** button.
 - Choose which part(s) to transfer to your device and click the **Next** button.
 - After your files have transferred, you may unplug your device and close OverDrive Media Console.






Note for iPods:

- mp3 audiobooks will be stored under “Music” → “Albums”
- WMA audiobooks will be stored under “Playlist.”

Holds:

- You may have up to ten items on hold at one time.
- You will receive an email when it is your turn to check out your hold.
- You have three days after the email has been sent to download your book.
- Holds must be placed through the dbooks.wplc.info website.
 - Holds for e-books cannot be placed through the SWLS catalog.

Lending periods:

- Audiobooks may be checked out for 7 or 14 days.
- To set your default checkout period through dbooks.wplc.info:
 -  Click on your **Account**.
 -  Click on your **Settings**.
 -    Choose your preferred checkout period and click on **Done**.

Have more questions? Search here → help.overdrive.com